

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 6/21/2024

Pay period end date: 7/5/2024

Employee: _____

Any extra hours will be
paid on the
Jul 19, 2024 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	6/21/2024					
Saturday	6/22/2024					
Sunday	6/23/2024					
Monday	6/24/2024					
Tuesday	6/25/2024					
Wednesday	6/26/2024					
Thursday	6/27/2024					
Friday	6/28/2024					
Saturday	6/29/2024					
Sunday	6/30/2024					
Monday	7/1/2024					
Tuesday	7/2/2024					
Wednesday	7/3/2024					
Thursday	7/4/2024					
Friday	7/5/2024					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date