

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 3/6/2026

Pay period end date: 3/20/2026

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
Apr 2, 2026 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	3/6/2026					
Saturday	3/7/2026					
Sunday	3/8/2026					
Monday	3/9/2026					
Tuesday	3/10/2026					
Wednesday	3/11/2026					
Thursday	3/12/2026					
Friday	3/13/2026					
Saturday	3/14/2026					
Sunday	3/15/2026					
Monday	3/16/2026					
Tuesday	3/17/2026					
Wednesday	3/18/2026					
Thursday	3/19/2026					
Friday	3/20/2026					
				<b>Total Extra</b>		
				<b>Hourly Rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date