

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 8/21/2024

Pay period end date: 9/5/2024

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
Sep 20, 2024 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Wednesday	8/21/2024					
Thursday	8/22/2024					
Friday	8/23/2024					
Saturday	8/24/2024					
Sunday	8/25/2024					
Monday	8/26/2024					
Tuesday	8/27/2024					
Wednesday	8/28/2024					
Thursday	8/29/2024					
Friday	8/30/2024					
Saturday	8/31/2024					
Sunday	9/1/2024					
Monday	9/2/2024					
Tuesday	9/3/2024					
Wednesday	9/4/2024					
Thursday	9/5/2024					
				<b>Total Extra</b>		
				<b>Hourly Rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date