

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 4/5/2025

Pay period end date: 4/17/2025

Employee: _____

Any extra hours will be
paid on the
May 5, 2025 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	4/5/2025					
Sunday	4/6/2025					
Monday	4/7/2025					
Tuesday	4/8/2025					
Wednesday	4/9/2025					
Thursday	4/10/2025					
Friday	4/11/2025					
Saturday	4/12/2025					
Sunday	4/13/2025					
Monday	4/14/2025					
Tuesday	4/15/2025					
Wednesday	4/16/2025					
Thursday	4/17/2025					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date