

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 2/21/2025

Pay period end date: 3/5/2025

Employee: _____

Any extra hours will be
paid on the
Mar 20, 2025 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	2/21/2025					
Saturday	2/22/2025					
Sunday	2/23/2025					
Monday	2/24/2025					
Tuesday	2/25/2025					
Wednesday	2/26/2025					
Thursday	2/27/2025					
Friday	2/28/2025					
Saturday	3/1/2025					
Sunday	3/2/2025					
Monday	3/3/2025					
Tuesday	3/4/2025					
Wednesday	3/5/2025					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date