

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 2/6/2025

Pay period end date: 2/20/2025

Employee: _____

Any extra hours will be
paid on the
Mar 5, 2025 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Thursday	2/6/2025					
Friday	2/7/2025					
Saturday	2/8/2025					
Sunday	2/9/2025					
Monday	2/10/2025					
Tuesday	2/11/2025					
Wednesday	2/12/2025					
Thursday	2/13/2025					
Friday	2/14/2025					
Saturday	2/15/2025					
Sunday	2/16/2025					
Monday	2/17/2025					
Tuesday	2/18/2025					
Wednesday	2/19/2025					
Thursday	2/20/2025					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date