

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 8/6/2025

Pay period end date: 8/20/2025

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
Sep 5, 2025 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Wednesday	8/6/2025					
Thursday	8/7/2025					
Friday	8/8/2025					
Saturday	8/9/2025					
Sunday	8/10/2025					
Monday	8/11/2025					
Tuesday	8/12/2025					
Wednesday	8/13/2025					
Thursday	8/14/2025					
Friday	8/15/2025					
Saturday	8/16/2025					
Sunday	8/17/2025					
Monday	8/18/2025					
Tuesday	8/19/2025					
Wednesday	8/20/2025					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date