

# LEXINGTON SCHOOLS

Pay period start date: 11/21/2023  
 Pay period end date: 12/5/2023

Employee: \_\_\_\_\_

Any extra hours worked will  
 be paid on the  
 Dec 20, 2023 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Tuesday	11/21/2023						
Wednesday	11/22/2023						
Thursday	11/23/2023						
Friday	11/24/2023						
Saturday	11/25/2023						
Sunday	11/26/2023						
Monday	11/27/2023						
Tuesday	11/28/2023						
Wednesday	11/29/2023						
Thursday	11/30/2023						
Friday	12/1/2023						
Saturday	12/2/2023						
Sunday	12/3/2023						
Monday	12/4/2023						
Tuesday	12/5/2023						

Employee signature

Date

Supervisor signature

Date

**FOR TREASURER'S OFFICE USE ONLY**

Total Substitute hours	_____ at rate of \$ _____	= \$ _____
Total Straight-Time hours	_____ at rate of \$ _____	= \$ _____
Total Over-Time hours	_____ at rate of \$ _____	= \$ _____