

Lexington

Staff Update

November 12, 2021

From the office of the Treasurer...

All Staff

- November and December is the **Open Enrollment Period** for health, dental, and vision insurance for a January 1st effective date. Employees who wish to add, change, or terminate health coverage may do so by contacting Erika by December 31st.
- Also, as a reminder, deductions for **union dues** will begin in November and run for 10 consecutive pays. Employees should note these deductions beginning with their November 5th pay.

Professional Leave

If you have expenses, list on the Professional Leave form in Kiosk as an estimate. When you return, fill in the "Actual" column for your true expenses, have your supervisor sign and return to the Treasurer's Office.

A Kiosk entry does not register you for the actual meeting/conference. This only tells us you want to attend. You will still need to register after the request is approved.

Student Activity Advisors

We have been receiving Fundraiser Forms from Activity Advisors. Thank you for your cooperation with this!

Flex Spending

A reminder as you plan for the remainder of the calendar year that flex spending for 2022 resets beginning on January 1, 2022 and runs through December 31, 2022. Any amounts remaining from 2021, up to \$550, will be carried over to your 2022 flex spending amounts. If you have any questions regarding flex spending, please contact the Treasurer's Office.

Amazon Orders

Many of you have taken advantage of our online Amazon ordering access that has been established through our business account. As a reminder, please ensure that a PO is in place prior to attempting to place an Amazon order. This will help ensure that the order is able to be approved and processed. We are still required to ensure District funds are properly encumbered (i.e. a PO is in place) prior to obligating any District funds.

Useful? Information:

- A study found that living in sight of water can make you calmer, happier, and more creative;
- A shrimp's heart is in its head;
- Butterflies taste with their feet;
- The average person has over 1,460 dreams a year;
- Elephants, sloths, hippos, and rhinos are the only mammals that can't jump;
- The first oranges weren't orange;
- Starfish have no brains;
- Frogs don't drink, they absorb water through their skin.

Financial Communications:

Permanent Improvement Levy

Each year, Lexington Local School District collects approximately \$700,000 from a continuing permanent improvement levy approved by the voters in 1995. These funds are accounted for in the District's Permanent Improvement Fund (Fund 003) and can be used for District purchases of items anticipated to have a useful life of 5 years or greater.

These funds are certainly important to our District in meeting many of our instructional, transportation, maintenance, technology, and student activity needs each year.

For the 2022 school year and beyond, these funds will also be vital for certain facilities needs not covered by the OFCC as part of our building projects.

For the 2021 school year alone, these funds allowed for the purchase of a new school bus, new air conditioning, electrostatic sanitizer sprayers, new maintenance tractor and water wheel, various instructional equipment and materials, new bus fuel tank, new portable radios, food service equipment, and athletic equipment.

The following is a snapshot of the permanent improvement projects for fiscal year 2021:



Wishing everyone a very Happy Thanksgiving!



GO LEX!!!!