Click on Publish



Click on Manage

Publish your site		
Web address		
https://sites.google.com/cloud.lexington.k Who can view my site Anyone at Lexington Local Schools MAN	(12.oh.us/	
	Cancel	Publish

Click on Change

Share with people and groups	¢
Add people and groups	
Kyle Trittschuh (you) trittschuh.kyle@cloud.lexington.k12.oh.us	Owner
Send feedback to Google	Done
CD Links Links valve Change	

Click on Published site to change the setting

Share with people and groups No one has been added yet	
🖘 Links	(<u>)</u> }
 Draft Restricted Only people added can open with this link Published site Lexington Local Schools 	Viewer
Send feedback to Google	Done

Click on **Public** from the drop-down menu to make it visible everywhere

Share with No one has been added	n people and groups d yet	
👄 Links		5 0 3
Draft Restricte Only people ad	ed ╺	
Published site	Lexington Local Schools 👻	Viewer
Send feedback to Google	Restricted	Done
	 Lexington Local Schools 	
	Public	
	Remove Link	

Click on Done

Share with people and groups No one has been added yet	
🖘 Links	÷
Draft Restricted - Only people added can open with this link	
 Published site Public Anyone on the internet can find and open 	Viewer
Send feedback to Google	Done

Give your site a name. Example: mrtrittschuh

Publish your site
Web address
https://sites.google.com/cloud.lexington.k12.oh.us/ mrtrittschuh
Who can view my site Anyone MANAGE
Search settings Request public search engines to not display my site Learn more
Cancel Publish



Once your site is published, click on the circled icon to get the URL of your site

Click on **Copy link** and submit a help desk ticket to the Technology Department so we can link your page on our website.

