

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 5/21/2024

Pay period end date: 6/5/2024

Employee: _____

Any extra hours will be
paid on the
Jun 20, 2024 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Tuesday	5/21/2024					
Wednesday	5/22/2024					
Thursday	5/23/2024					
Friday	5/24/2024					
Saturday	5/25/2024					
Sunday	5/26/2024					
Monday	5/27/2024					
Tuesday	5/28/2024					
Wednesday	5/29/2024					
Thursday	5/30/2024					
Friday	5/31/2024					
Saturday	6/1/2024					
Sunday	6/2/2024					
Monday	6/3/2024					
Tuesday	6/4/2024					
Wednesday	6/5/2024					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date