

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 3/21/2024

Pay period end date: 4/5/2024

Employee: _____

Any extra hours will be
paid on the
Apr 19, 2024 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Thursday	3/21/2024					
Friday	3/22/2024					
Saturday	3/23/2024					
Sunday	3/24/2024					
Monday	3/25/2024					
Tuesday	3/26/2024					
Wednesday	3/27/2024					
Thursday	3/28/2024					
Friday	3/29/2024					
Saturday	3/30/2024					
Sunday	3/31/2024					
Monday	4/1/2024					
Tuesday	4/2/2024					
Wednesday	4/3/2024					
Thursday	4/4/2024					
Friday	4/5/2024					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date