

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 12/6/2022

Pay period end date: 12/20/2022

Employee: _____

Any extra hours will be
paid on the
Jan 5, 2023 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Tuesday	12/6/2022					
Wednesday	12/7/2022					
Thursday	12/8/2022					
Friday	12/9/2022					
Saturday	12/10/2022					
Sunday	12/11/2022					
Monday	12/12/2022					
Tuesday	12/13/2022					
Wednesday	12/14/2022					
Thursday	12/15/2022					
Friday	12/16/2022					
Saturday	12/17/2022					
Sunday	12/18/2022					
Monday	12/19/2022					
Tuesday	12/20/2022					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date