

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 6/21/2023

Pay period end date: 7/5/2023

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
July 20, 2023 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Wednesday	6/21/2023					
Thursday	6/22/2023					
Friday	6/23/2023					
Saturday	6/24/2023					
Sunday	6/25/2023					
Monday	6/26/2023					
Tuesday	6/27/2023					
Wednesday	6/28/2023					
Thursday	6/29/2023					
Friday	6/30/2023					
Saturday	7/1/2023					
Sunday	7/2/2023					
Monday	7/3/2023					
Tuesday	7/4/2023					
Wednesday	7/5/2023					
				<b>Total Extra</b>		
				<b>Hourly Rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date