

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 6/6/2023

Pay period end date: 6/20/2023

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
July 5, 2023 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Tuesday	6/6/2023					
Wednesday	6/7/2023					
Thursday	6/8/2023					
Friday	6/9/2023					
Saturday	6/10/2023					
Sunday	6/11/2023					
Monday	6/12/2023					
Tuesday	6/13/2023					
Wednesday	6/14/2023					
Thursday	6/15/2023					
Friday	6/16/2023					
Saturday	6/17/2023					
Sunday	6/18/2023					
Monday	6/19/2023					
Tuesday	6/20/2023					
				<b>Total Extra</b>		
				<b>Hourly Rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date