

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 3/4/2023

Pay period end date: 3/20/2023

Employee: _____

Any extra hours will be
paid on the
Apr 5, 2023 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	3/4/2023					
Sunday	3/5/2023					
Monday	3/6/2023					
Tuesday	3/7/2023					
Wednesday	3/8/2023					
Thursday	3/9/2023					
Friday	3/10/2023					
Saturday	3/11/2023					
Sunday	3/12/2023					
Monday	3/13/2023					
Tuesday	3/14/2023					
Wednesday	3/15/2023					
Thursday	3/16/2023					
Friday	3/17/2023					
Saturday	3/18/2023					
Sunday	3/19/2023					
Monday	3/20/2023					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date