

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 2/18/2023

Pay period end date: 3/3/2023

Employee: _____

Any extra hours will be
paid on the
Mar 20, 2023 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	2/18/2023					
Sunday	2/19/2023					
Monday	2/20/2023					
Tuesday	2/21/2023					
Wednesday	2/22/2023					
Thursday	2/23/2023					
Friday	2/24/2023					
Saturday	2/25/2023					
Sunday	2/26/2023					
Monday	2/27/2023					
Tuesday	2/28/2023					
Wednesday	3/1/2023					
Thursday	3/2/2023					
Friday	3/3/2023					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date