

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 1/21/2023

Pay period end date: 2/3/2023

Employee: _____

Any extra hours will be
paid on the
Feb 17, 2023 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	1/21/2023					
Sunday	1/22/2023					
Monday	1/23/2023					
Tuesday	1/24/2023					
Wednesday	1/25/2023					
Thursday	1/26/2023					
Friday	1/27/2023					
Saturday	1/28/2023					
Sunday	1/29/2023					
Monday	1/30/2023					
Tuesday	1/31/2023					
Wednesday	2/1/2023					
Thursday	2/2/2023					
Friday	2/3/2023					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date