

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 12/21/2022

Pay period end date: 1/5/2023

Employee: _____

Any extra hours will be
paid on the
Jan 20, 2023 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Wednesday	12/21/2022					
Thursday	12/22/2022					
Friday	12/23/2022					
Saturday	12/24/2022					
Sunday	12/25/2022					
Monday	12/26/2022					
Tuesday	12/27/2022					
Wednesday	12/28/2022					
Thursday	12/29/2022					
Friday	12/30/2022					
Saturday	12/31/2022					
Sunday	1/1/2023					
Monday	1/2/2023					
Tuesday	1/3/2023					
Wednesday	1/4/2023					
Thursday	1/5/2023					
				Total Extra		
				Hourly Rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date