

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 11/21/2020

Pay period end date: 12/4/2020

Employee: _____

Any extra hours will be
paid on the
Dec 18, 2020 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	11/21/2020					
Sunday	11/22/2020					
Monday	11/23/2020					
Tuesday	11/24/2020					
Wednesday	11/25/2020					
Thursday	11/26/2020					
Friday	11/27/2020					
Saturday	11/28/2020					
Sunday	11/29/2020					
Monday	11/30/2020					
Tuesday	12/1/2020					
Wednesday	12/2/2020					
Thursday	12/3/2020					
Friday	12/4/2020					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date