

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 11/6/2020

Pay period end date: 11/20/2020

Employee: _____

Any extra hours will be
paid on the
Dec 4, 2020 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	11/6/2020					
Saturday	11/7/2020					
Sunday	11/8/2020					
Monday	11/9/2020					
Tuesday	11/10/2020					
Wednesday	11/11/2020					
Thursday	11/12/2020					
Friday	11/13/2020					
Saturday	11/14/2020					
Sunday	11/15/2020					
Monday	11/16/2020					
Tuesday	11/17/2020					
Wednesday	11/18/2020					
Thursday	11/19/2020					
Friday	11/20/2020					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date