

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 10/21/2020

Pay period end date: 11/5/2020

Employee: _____

Any extra hours will be
paid on the
Nov 20, 2020 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Wednesday	10/21/2020					
Thursday	10/22/2020					
Friday	10/23/2020					
Saturday	10/24/2020					
Sunday	10/25/2020					
Monday	10/26/2020					
Tuesday	10/27/2020					
Wednesday	10/28/2020					
Thursday	10/29/2020					
Friday	10/30/2020					
Saturday	10/31/2020					
Sunday	11/1/2020					
Monday	11/2/2020					
Tuesday	11/3/2020					
Wednesday	11/4/2020					
Thursday	11/5/2020					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date