

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 10/19/2019

Pay period end date: 11/5/2019

Employee: _____

Any extra hours will be
paid on the
Nov 20, 2019 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	10/19/2019					
Sunday	10/20/2019					
Monday	10/21/2019					
Tuesday	10/22/2019					
Wednesday	10/23/2019					
Thursday	10/24/2019					
Friday	10/25/2019					
Saturday	10/26/2019					
Sunday	10/27/2019					
Monday	10/28/2019					
Tuesday	10/29/2019					
Wednesday	10/30/2019					
Thursday	10/31/2019					
Friday	11/1/2019					
Saturday	11/2/2019					
Sunday	11/3/2019					
Monday	11/4/2019					
Tuesday	11/5/2019					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date