

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 10/20/2018

Pay period end date: 11/5/2018

Employee: _____

Any extra hours will be
paid on the
Nov 20, 2018 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	10/20/2018					
Sunday	10/21/2018					
Monday	10/22/2018					
Tuesday	10/23/2018					
Wednesday	10/24/2018					
Thursday	10/25/2018					
Friday	10/26/2018					
Saturday	10/27/2018					
Sunday	10/28/2018					
Monday	10/29/2018					
Tuesday	10/30/2018					
Wednesday	10/31/2018					
Thursday	11/1/2018					
Friday	11/2/2018					
Saturday	11/3/2018					
Sunday	11/4/2018					
Monday	11/5/2018					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date