

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 11/6/2021

Pay period end date: 11/19/2021

Employee: _____

Any extra hours will be
paid on the
Dec 3, 2021 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	11/6/2021					
Sunday	11/7/2021					
Monday	11/8/2021					
Tuesday	11/9/2021					
Wednesday	11/10/2021					
Thursday	11/11/2021					
Friday	11/12/2021					
Saturday	11/13/2021					
Sunday	11/14/2021					
Monday	11/15/2021					
Tuesday	11/16/2021					
Wednesday	11/17/2021					
Thursday	11/18/2021					
Friday	11/19/2021					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date