

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 9/19/2020

Pay period end date: 10/5/2020

Employee: _____

Any extra hours will be
paid on the
Oct 20, 2020 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	9/19/2020					
Sunday	9/20/2020					
Monday	9/21/2020					
Tuesday	9/22/2020					
Wednesday	9/23/2020					
Thursday	9/24/2020					
Friday	9/25/2020					
Saturday	9/26/2020					
Sunday	9/27/2020					
Monday	9/28/2020					
Tuesday	9/29/2020					
Wednesday	9/30/2020					
Thursday	10/1/2020					
Friday	10/2/2020					
Saturday	10/3/2020					
Sunday	10/4/2020					
Monday	10/5/2020					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date