

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 9/21/2021

Pay period end date: 10/5/2021

Employee: _____

Any extra hours will be
paid on the
Oct 20, 2021 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Tuesday	9/21/2021					
Wednesday	9/22/2021					
Thursday	9/23/2021					
Friday	9/24/2021					
Saturday	9/25/2021					
Sunday	9/26/2021					
Monday	9/27/2021					
Tuesday	9/28/2021					
Wednesday	9/29/2021					
Thursday	9/30/2021					
Friday	10/1/2021					
Saturday	10/2/2021					
Sunday	10/3/2021					
Monday	10/4/2021					
Tuesday	10/5/2021					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date