

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 8/21/2019

Pay period end date: 9/5/2019

Employee: _____

Any extra hours will be
paid on the
Sept 20, 2019 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Wednesday	8/21/2019					
Thursday	8/22/2019					
Friday	8/23/2019					
Saturday	8/24/2019					
Sunday	8/25/2019					
Monday	8/26/2019					
Tuesday	8/27/2019					
Wednesday	8/28/2019					
Thursday	8/29/2019					
Friday	8/30/2019					
Saturday	8/31/2019					
Sunday	9/1/2019					
Monday	9/2/2019					
Tuesday	9/3/2019					
Wednesday	9/4/2019					
Thursday	9/5/2019					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date