

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 8/21/2020

Pay period end date: 9/4/2020

Employee: _____

Any extra hours will be
paid on the
Sept 18, 2020 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	8/21/2020					
Saturday	8/22/2020					
Sunday	8/23/2020					
Monday	8/24/2020					
Tuesday	8/25/2020					
Wednesday	8/26/2020					
Thursday	8/27/2020					
Friday	8/28/2020					
Saturday	8/29/2020					
Sunday	8/30/2020					
Monday	8/31/2020					
Tuesday	9/1/2020					
Wednesday	9/2/2020					
Thursday	9/3/2020					
Friday	9/4/2020					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date