

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 8/6/2020

Pay period end date: 8/20/2020

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
Sept 4, 2020 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Thursday	8/6/2020					
Friday	8/7/2020					
Saturday	8/8/2020					
Sunday	8/9/2020					
Monday	8/10/2020					
Tuesday	8/11/2020					
Wednesday	8/12/2020					
Thursday	8/13/2020					
Friday	8/14/2020					
Saturday	8/15/2020					
Sunday	8/16/2020					
Monday	8/17/2020					
Tuesday	8/18/2020					
Wednesday	8/19/2020					
Thursday	8/20/2020					
				<b>Total Extra</b>		
				<b>hourly rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date