

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 8/6/2019

Pay period end date: 8/20/2019

Employee: _____

Any extra hours will be
paid on the
9/5, 2018 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Tuesday	8/6/2019					
Wednesday	8/7/2019					
Thursday	8/8/2019					
Friday	8/9/2019					
Saturday	8/10/2019					
Sunday	8/11/2019					
Monday	8/12/2019					
Tuesday	8/13/2019					
Wednesday	8/14/2019					
Thursday	8/15/2019					
Friday	8/16/2019					
Saturday	8/17/2019					
Sunday	8/18/2019					
Monday	8/19/2019					
Tuesday	8/20/2019					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date