

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 7/21/2020

Pay period end date: 8/5/2020

Employee: _____

Any extra hours will be
paid on the
Aug 20, 2020 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Tuesday	7/21/2020					
Wednesday	7/22/2020					
Thursday	7/23/2020					
Friday	7/24/2020					
Saturday	7/25/2020					
Sunday	7/26/2020					
Monday	7/27/2020					
Tuesday	7/28/2020					
Wednesday	7/29/2020					
Thursday	7/30/2020					
Friday	7/31/2020					
Saturday	8/1/2020					
Sunday	8/2/2020					
Monday	8/3/2020					
Tuesday	8/4/2020					
Wednesday	8/5/2020					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date