

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 8/6/2021

Pay period end date: 8/20/2021

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
Sep 3, 2021 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	8/6/2021					
Saturday	8/7/2021					
Sunday	8/8/2021					
Monday	8/9/2021					
Tuesday	8/10/2021					
Wednesday	8/11/2021					
Thursday	8/12/2021					
Friday	8/13/2021					
Saturday	8/14/2021					
Sunday	8/15/2021					
Monday	8/16/2021					
Tuesday	8/17/2021					
Wednesday	8/18/2021					
Thursday	8/19/2021					
Friday	8/20/2021					
				<b>Total Extra</b>		
				<b>hourly rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date