

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 7/4/2020

Pay period end date: 7/20/2020

Employee: _____

Any extra hours will be
paid on the
Aug 5, 2020 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	7/4/2020					
Sunday	7/5/2020					
Monday	7/6/2020					
Tuesday	7/7/2020					
Wednesday	7/8/2020					
Thursday	7/9/2020					
Friday	7/10/2020					
Saturday	7/11/2020					
Sunday	7/12/2020					
Monday	7/13/2020					
Tuesday	7/14/2020					
Wednesday	7/15/2020					
Thursday	7/16/2020					
Friday	7/17/2020					
Saturday	7/18/2020					
Sunday	7/19/2020					
Monday	7/20/2020					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date