

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 7/6/2019

Pay period end date: 7/19/2019

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
Aug 5, 2018 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	7/6/2019					
Sunday	7/7/2019					
Monday	7/8/2019					
Tuesday	7/9/2019					
Wednesday	7/10/2019					
Thursday	7/11/2019					
Friday	7/12/2019					
Saturday	7/13/2019					
Sunday	7/14/2019					
Monday	7/15/2019					
Tuesday	7/16/2019					
Wednesday	7/17/2019					
Thursday	7/18/2019					
Friday	7/19/2019					
				<b>Total Extra</b>		
				<b>hourly rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date