

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 6/21/2019

Pay period end date: 7/5/2019

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
July 19, 2018 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	6/21/2019					
Saturday	6/22/2019					
Sunday	6/23/2019					
Monday	6/24/2019					
Tuesday	6/25/2019					
Wednesday	6/26/2019					
Thursday	6/27/2019					
Friday	6/28/2019					
Saturday	6/29/2019					
Sunday	6/30/2019					
Monday	7/1/2019					
Tuesday	7/2/2019					
Wednesday	7/3/2019					
Thursday	7/4/2019					
Friday	7/5/2019					
				<b>Total Extra</b>		
				<b>hourly rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date