

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 5/21/2021

Pay period end date: 6/4/2021

Employee: _____

Any extra hours will be
paid on the
June 18, 2021 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	5/21/2021					
Saturday	5/22/2021					
Sunday	5/23/2021					
Monday	5/24/2021					
Tuesday	5/25/2021					
Wednesday	5/26/2021					
Thursday	5/27/2021					
Friday	5/28/2021					
Saturday	5/29/2021					
Sunday	5/30/2021					
Monday	5/31/2021					
Tuesday	6/1/2021					
Wednesday	6/2/2021					
Thursday	6/3/2021					
Friday	6/4/2021					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date