

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 4/19/2019

Pay period end date: 5/3/2019

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
May 20, 2018 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	4/19/2019					
Saturday	4/20/2019					
Sunday	4/21/2019					
Monday	4/22/2019					
Tuesday	4/23/2019					
Wednesday	4/24/2019					
Thursday	4/25/2019					
Friday	4/26/2019					
Saturday	4/27/2019					
Sunday	4/28/2019					
Monday	4/29/2019					
Tuesday	4/30/2019					
Wednesday	5/1/2019					
Thursday	5/2/2019					
Friday	5/3/2019					
				<b>Total Extra</b>		
				<b>hourly rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date