

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 3/20/2021

Pay period end date: 4/5/2021

Employee: _____

Any extra hours will be
paid on the
Apr 20, 2021 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	3/20/2021					
Sunday	3/21/2021					
Monday	3/22/2021					
Tuesday	3/23/2021					
Wednesday	3/24/2021					
Thursday	3/25/2021					
Friday	3/26/2021					
Saturday	3/27/2021					
Sunday	3/28/2021					
Monday	3/29/2021					
Tuesday	3/30/2021					
Wednesday	3/31/2021					
Thursday	4/1/2021					
Friday	4/2/2021					
Saturday	4/3/2021					
Sunday	4/4/2021					
Monday	4/5/2021					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date