

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 3/21/2019

Pay period end date: 4/5/2019

Employee: _____

Any extra hours will be
paid on the
Apr 18, 2018 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Thursday	3/21/2019					
Friday	3/22/2019					
Saturday	3/23/2019					
Sunday	3/24/2019					
Monday	3/25/2019					
Tuesday	3/26/2019					
Wednesday	3/27/2019					
Thursday	3/28/2019					
Friday	3/29/2019					
Saturday	3/30/2019					
Sunday	3/31/2019					
Monday	4/1/2019					
Tuesday	4/2/2019					
Wednesday	4/3/2019					
Thursday	4/4/2019					
Friday	4/5/2019					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date