

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 3/6/2021

Pay period end date: 3/19/2021

Employee: _____

Any extra hours will be
paid on the
Apr 5, 2021 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	3/6/2021					
Sunday	3/7/2021					
Monday	3/8/2021					
Tuesday	3/9/2021					
Wednesday	3/10/2021					
Thursday	3/11/2021					
Friday	3/12/2021					
Saturday	3/13/2021					
Sunday	3/14/2021					
Monday	3/15/2021					
Tuesday	3/16/2021					
Wednesday	3/17/2021					
Thursday	3/18/2021					
Friday	3/19/2021					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date