

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 2/20/2021

Pay period end date: 3/5/2021

Employee: _____

Any extra hours will be
paid on the
Mar 19, 2021 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	2/20/2021					
Sunday	2/21/2021					
Monday	2/22/2021					
Tuesday	2/23/2021					
Wednesday	2/24/2021					
Thursday	2/25/2021					
Friday	2/26/2021					
Saturday	2/27/2021					
Sunday	2/28/2021					
Monday	3/1/2021					
Tuesday	3/2/2021					
Wednesday	3/3/2021					
Thursday	3/4/2021					
Friday	3/5/2021					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date