

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 2/21/2019

Pay period end date: 3/5/2019

Employee: _____

Any extra hours will be
paid on the
Mar 20, 2018 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Thursday	2/21/2019					
Friday	2/22/2019					
Saturday	2/23/2019					
Sunday	2/24/2019					
Monday	2/25/2019					
Tuesday	2/26/2019					
Wednesday	2/27/2019					
Thursday	2/28/2019					
Friday	3/1/2019					
Saturday	3/2/2019					
Sunday	3/3/2019					
Monday	3/4/2019					
Tuesday	3/5/2019					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date