

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 3/5/2022

Pay period end date: 3/18/2022

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
Apr 5, 2022 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	3/5/2022					
Sunday	3/6/2022					
Monday	3/7/2022					
Tuesday	3/8/2022					
Wednesday	3/9/2022					
Thursday	3/10/2022					
Friday	3/11/2022					
Saturday	3/12/2022					
Sunday	3/13/2022					
Monday	3/14/2022					
Tuesday	3/15/2022					
Wednesday	3/16/2022					
Thursday	3/17/2022					
Friday	3/18/2022					
				<b>Total Extra</b>		
				<b>hourly rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date