

# Semi-Monthly Time Sheet

## LEXINGTON SCHOOLS

Pay period start date: 2/19/2022

Pay period end date: 3/4/2022

Employee: \_\_\_\_\_

Any extra hours will be  
paid on the  
Mar 18, 2022 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	2/19/2022					
Sunday	2/20/2022					
Monday	2/21/2022					
Tuesday	2/22/2022					
Wednesday	2/23/2022					
Thursday	2/24/2022					
Friday	2/25/2022					
Saturday	2/26/2022					
Sunday	2/27/2022					
Monday	2/28/2022					
Tuesday	3/1/2022					
Wednesday	3/2/2022					
Thursday	3/3/2022					
Friday	3/4/2022					
				<b>Total Extra</b>		
				<b>hourly rate</b>		
				<b>Total Extra Pay</b>		

\_\_\_\_\_  
Employee signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor signature

\_\_\_\_\_  
Date