

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 2/5/2022

Pay period end date: 2/18/2022

Employee: _____

Any extra hours will be
paid on the
Mar 4, 2022 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Saturday	2/5/2022					
Sunday	2/6/2022					
Monday	2/7/2022					
Tuesday	2/8/2022					
Wednesday	2/9/2022					
Thursday	2/10/2022					
Friday	2/11/2022					
Saturday	2/12/2022					
Sunday	2/13/2022					
Monday	2/14/2022					
Tuesday	2/15/2022					
Wednesday	2/16/2022					
Thursday	2/17/2022					
Friday	2/18/2022					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date