

Semi-Monthly Time Sheet

LEXINGTON SCHOOLS

Pay period start date: 1/21/2022

Pay period end date: 2/4/2022

Employee: _____

Any extra hours will be
paid on the
Feb 18, 2022 pay date

Day		In	Out	Total Regular	Total Extra	Grand Total
Friday	1/21/2022					
Saturday	1/22/2022					
Sunday	1/23/2022					
Monday	1/24/2022					
Tuesday	1/25/2022					
Wednesday	1/26/2022					
Thursday	1/27/2022					
Friday	1/28/2022					
Saturday	1/29/2022					
Sunday	1/30/2022					
Monday	1/31/2022					
Tuesday	2/1/2022					
Wednesday	2/2/2022					
Thursday	2/3/2022					
Friday	2/4/2022					
				Total Extra		
				hourly rate		
				Total Extra Pay		

Employee signature

Date

Supervisor signature

Date