

# LEXINGTON SCHOOLS

Pay period start date: 12/6/2018  
 Pay period end date: 12/20/2018

Employee: \_\_\_\_\_

Any extra hours worked will  
 be paid on the  
 Jan4, 2019 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Thursday	12/6/2018						
Friday	12/7/2018						
Saturday	12/8/2018						
Sunday	12/9/2018						
Monday	12/10/2018						
Tuesday	12/11/2018						
Wednesday	12/12/2018						
Thursday	12/13/2018						
Friday	12/14/2018						
Saturday	12/15/2018						
Sunday	12/16/2018						
Monday	12/17/2018						
Tuesday	12/18/2018						
Wednesday	12/19/2018						
Thursday	12/20/2018						

Employee signature

Date

Supervisor signature

Date

**FOR TREASURER'S OFFICE USE ONLY**

Total Substitute hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Straight-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Total Over-Time hours \_\_\_\_\_ at rate of \$ \_\_\_\_\_ = \$ \_\_\_\_\_