

# LEXINGTON SCHOOLS

Pay period start date: 11/21/2019  
 Pay period end date: 12/5/2019

Employee: \_\_\_\_\_

Any extra hours worked will  
 be paid on the  
 Dec 20, 2019 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Thursday	11/21/2019						
Friday	11/22/2019						
Saturday	11/23/2019						
Sunday	11/24/2019						
Monday	11/25/2019						
Tuesday	11/26/2019						
Wednesday	11/27/2019						
Thursday	11/28/2019						
Friday	11/29/2019						
Saturday	11/30/2019						
Sunday	12/1/2019						
Monday	12/2/2019						
Tuesday	12/3/2019						
Wednesday	12/4/2019						
Thursday	12/5/2019						

\_\_\_\_\_  
 Employee signature Date

\_\_\_\_\_  
 Supervisor signature Date

**FOR TREASURER'S OFFICE USE ONLY**

Total Substitute hours _____ at rate of \$ _____ = \$ _____
Total Straight-Time hours _____ at rate of \$ _____ = \$ _____
Total Over-Time hours _____ at rate of \$ _____ = \$ _____