

LEXINGTON SCHOOLS

Pay period start date: 12/4/2021
 Pay period end date: 12/20/2021

Employee: _____

Any extra hours worked will
 be paid on the
 Jan 5, 2022 pay date

Day		Start	Stop	Total Regular	Start	Stop	Total Over Time
Saturday	12/4/2021						
Sunday	12/5/2021						
Monday	12/6/2021						
Tuesday	12/7/2021						
Wednesday	12/8/2021						
Thursday	12/9/2021						
Friday	12/10/2021						
Saturday	12/11/2021						
Sunday	12/12/2021						
Monday	12/13/2021						
Tuesday	12/14/2021						
Wednesday	12/15/2021						
Thursday	12/16/2021						
Friday	12/17/2021						
Saturday	12/18/2021						
Sunday	12/19/2021						
Monday	12/20/2021						

Employee signature

Date

Supervisor signature

Date

FOR TREASURER'S OFFICE USE ONLY

Total Substitute hours _____	at rate of \$ _____	= \$ _____	
Total Straight-Time hours _____	at rate of \$ _____	= \$ _____	
Total Over-Time hours _____	at rate of \$ _____	= \$ _____	